



भारतीय प्रबंध संस्थान लखनऊ, नोएडा परिसर
INDIAN INSTITUTE OF MANAGEMENT LUCKNOW NOIDA CAMPUS
B-1, Sector 62, NOIDA – 201 307 (UP)

Website: www.iiml.ac.in; E-mail: estateoffice_nc@iiml.ac.in, Contact No. 0120-6678532

To, M/s	Enquiry No: IIML-NC/ESTATE/RFQ/ACCESS LADDER /2025/12 Date: 25.06.2025
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REQUEST OF QUOTATION (RFQ) FOR FABRICATION AND INSTALLATION OF ACCESS LADDER OVERHEAD

TANKS AT IIML – NOIDA CAMPUS

Dear Sirs,

The Indian Institute of Management Lucknow is one of the premier management institutes in the country was established by Government of India, Ministry of Human Resources Development. Indian Institute of Management Lucknow took the lead in establishing a satellite campus at Noida, suburb of New Delhi in the National Capital Region. IIM Lucknow, Noida Campus intends **RFQ (Request for Quotation)** from the Indian national agency/firms for Fabrication and Installation of Access Ladder on Overhead Water Tanks at IIML-NC. Kindly quote the most competitive rates on or before closing date and time duly filled in **Annexure “A”** on your organization/firm/agency letter head. The same tender will be available on institutional website i.e., **www.iiml.ac.in** interested vendors/agencies are requested to download the same from there itself.

The quotation must be in a SEALED Envelope and send by **SPEED POST/COURIER/BY HAND**. Quotations received after the due date/time shall not be considered for further processing. The duly filled application along with enclosures should be reached by **15th July’ 2025 (Tuesday) till 05:00 PM in the TENDER BOX placed at Administrative Building, GF, Indian Institute of Management Lucknow Noida Campus B-1, Sector 62, NOIDA – 201 307.**

Name of work	:	Fabrication and Installation of Access Ladder on Overhead Water Tanks at IIML-NC
Total Estimated Cost	:	Rs 3,68,785/- Inclusive GST as applicable.
Earnest Money	:	Rs 10,000/- (Rupees Ten Thousand Only)
Period of Contract	:	One month from the date of issue of work order
Date of issue of tender document	:	25.06.2025 (Wednesday)
Date Pre-Bid Meeting	:	02.07.2025 (Wednesday) at 11:30 AM at Meeting Room- INDIAN INSTITUTE OF MANAGEMENT LUCKNOW, B-1, Sector-62, Noida-201307. U. P
Last Date for submission of tender document	:	16.07.2025 (Wednesday) up to 05:00 PM

ACCOUNT DETAILS FOR EMD SUBMISSION.

Payee Name	INDIAN INSTITUTE OF MANAGEMENT LUCKNOW-NOIDA CAMPUS
Account Number	022010100356060
IFSC Code	UTIB0000022
Banker Name	AXIS BANK LTD

Head Administration
For Indian Institute of Management Lucknow
Noida Campus

SCOPE OF WORK

Request of Quotation for Fabrication and Installation of Access Ladder on Overhead Water Tanks at IIM Lucknow, Noida Campus.

Scope of Work:

1. Fabrication and erection of MS access ladder using DSR 2023 Code 10.25.1 (MS welded built-up sections).
2. RCC base work (1:2:4 mix) for ladder footing (Code 5.1.3A).
3. Fixing of expansion hold fasteners (Code 8.8.1.3).
4. Fixing of pre-coated GI profile sheet canopy on top.
5. Two coats of synthetic enamel painting (Code 13.61.1).
6. The rates Quoted includes all material, Labor costs, Transportation loading, storage, unloading cost whatsoever involved in completion of the work in all aspect.
7. The work should be completed to the satisfaction of the Engineer in charge
8. Receiving of satisfactory completion of respective work as per the Institute format must be obtained by the Contractor before making any claim for such work.
9. Defect liability period is One year from the date of completion of all the works stipulated in BOQ/ price bid. Any defect arising in respect to the works shall be rectified by the contractor at his own cost without any claim for labour, material, transportation cost whatsoever.
10. Contractor shall maintain proper housekeeping during the works and should remove all the debris/waste/damaged/ un used material after completion of respective work.
11. All the material used/make as per BOQ or as instructed by the Engineer In charge.
12. All the Debris/ Melba etc. left after completion of the work shall be disposed of outside the campus on their own risk and cost.

ELIGIBILITY CRITERIA

1. The bidder must have Registration Number of the bidder's firm i.e., GSTIN and the PAN number allotted by the concerned authorities.
2. Having minimum two-year work experience in the civil engineering works. (Attach supporting documents)
3. The bidder should have successfully completed **at least one similar work** (fabrication and installation of structural steel items like ladders, railings, platforms, etc.) in any Government/Semi-Government/Autonomous/PSU/Private organization during the last **2 years**.
4. The EMD is mandatory for all bidders. (Rs 10,000/-) Rupees Ten Thousand Only. No NSIC/MSME exemption is allowed. Without submission of EMD/inadequate EMD shall be summarily rejected. Proof of submission of EMD should be attached along with documents. Further, the firm is awarding the contract/work order the registered firm has to deposit 5% Performance Security deposit of the total contract value for the contract period plus 12 months.
5. Should have own Office in Delhi & NCR is mandatory.

TERMS AND CONDITIONS: - The bidder must ensure:

- 1.The Bidder is advised to attach all supported documents as per tender notice.
- 2.If the tenderer fails to start the work within a week of receipt of letter of acceptance, the work shall be withdrawn.
- 3.The Director, Indian Institute of Management, Lucknow reserves the right to reject one or all the tenders without assigning any reason. No claim, whatsoever, shall be entertained on this account.
- 4.Tenderers are advised to visit the Noida Campus and physically check the volume of work at work place before quoting the rates. No deviation of rates or new conditions of contract will be accepted after award of the work.
- 5.No support of man power, material (Tools/ Machinery etc.), cartage or transport etc. will be provided by the Institute. All these have to be arranged by the contractor at their own cost.

7.Site Inspection: -Tenderer are requested to inspect the Noida Campus physically to check the volume of work before quoting the rates. He/She must clarify all doubts regarding the nature of work, if any, before submission of the Tender Document. No deviation of rates or new conditions of contract will be accepted after award of the work. In this matter the Estate Office could be contacted on telephone No. 0120-6678532 for the purpose and any assistance in this regard.

8.Tenders: - If tender not properly filled, mutilated, with incorrect calculations or generally not complying with the conditions are liable to be rejected. Tenderers should quote their rates both in figures and in words. All pages and enclosures are to be serially numbered.

9.Alterations in Tender Documents: - No alterations shall be made by the tenderer in any of the tender document, and if any alternations are made or any special condition attached, the tender is liable to be rejected.

10.Acceptance of Tender: - The Institute does not bound to accept the lowest tender. The Institute also reserves the right to reject any or all the tenders, without assigning any reason(s).

11.Payments: - The payment shall be released only after the satisfactory completion of the entire scope of work and verification by the Engineer-in-Charge.

12.Procurement Rights: - IIM Lucknow Noida Campus Reserves the right to curtail, enhance, conclude the quantity with entire or partial as mentioned in the RFQ.

13. Performance Security Deposit: - Successful Tenderer has to submit Performance Security deposit 5% of total contract value within 07 days after issue of work order with validity of minimum 12Months in form of DD/FDR from Nationalized/ Scheduled Bank. The Performance Security deposit shall be in the form of Cross Demand Draft/FDR Drawn on any nationalized scheduled Bank in favour of Indian Institute of Management, Lucknow payable at Noida. EMD of all unsuccessful tenderer shall be returned after finalization of contract. The Performance Security deposit of successful contractor shall be released after successful completion of work and defect liability period. No interest shall be paid on amount.

14. **Validity:** - The validity of rates should be of minimum 120 days.

15. **Warranty:** - The contractor shall give warranty of 01 year in the Fabrication and Installation of Access Ladder along with material is used of best quality as per mentioned brand and workmanship and shall be strictly in accordance with the specifications and particulars contained/mentioned in this RFQ/BOQ.

16. **Materials:** - In case of supply of damaged/broken/distorted material for the Fabrication works, the same should be replaced immediately without any extra cost.

17. **Decision:** - The decision of IIM Lucknow Noida Campus regarding the short listing of the agencies shall be final and binding on all concerned.

18. **Labor Law:** - The agency shall abide by all the rules and regulations related to labour laws, accident, workman compensation act, workmen insurance, ESI, PF, Bonus etc. This will be the sole responsibility of the agency. IIMLNC will not be a party at any stage in any of the disputes relating to the above. In case, any liability arises due to non-conformance by the agency, under no circumstances IIMLNC will be liable for the same.

19. **Arbitration:-** In the event of any dispute arising between IIMLNC and the agency in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said contract, the matter shall be referred to the Director, IIML who may himself act as sole arbitrator or may name as sole arbitrator an officer of IIML notwithstanding the fact that such officer has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Act shall apply to such arbitration. It is clearly understood that only courts of Law in Lucknow (UP) shall have Jurisdiction for Arbitration.

20. **Termination of Contract:** - IIMLNC reserves the right to terminate the contract with an advance notice of one months without assigning any reason. The contract can also be terminated at the request of agency, with an advance notice of one month's falling which, the agency is liable to pay liquidated damages @ 10% of tendered value besides forfeiture of security deposit.

21. **Liquidated damage charges:**

0.05% per day of contract value for delay up to 3 days. 0.10% per day of contract value for delay from 4-7 days and for delay beyond 15 days it will be maximum limit of 10% of the Ordered value.

22. Safety and Protection:

The contractor shall adhere to safe construction practice and guard against hazardous and unsafe working conditions. While carrying out the work, the contractor should provide for;

- (i) Safety of personnel engaged in the construction.
- (ii) Protection and safety of works and materials during their progress.
- (iii) Sanitary and hygienic conditions of working and living for his workers, as required by the IIM.
- (iv) The contractor shall have to ensure availability and use of all desired safety gadgets like safety belts, helmets, goggles, hand gloves, gumboots etc.

23. E.S.I. & Provident Fund Obligations: The Contractor shall follow all rules and regulations required under this Act as may be in force from time to time. All employees engaged upon the works shall be covered under these schemes and the required amounts deposited by him directly with the concerned authorities. All records in connection with the above shall be properly maintained by the Contractor and produce for scrutiny by the Institute whenever called for.

24. The employed workers for this contract is the SOLE responsibility of the Contractor. Any compensation for disengagement on account of death, disability of any labors(s) provided for deployment in the Institute, even if such disability manifests after the termination of the contract shall be the contractor's exclusive & sole liability and also responsibility.

25. The Director of the Institute shall have absolute right to impose penalty for unsatisfactory services rendered by the contractor. The decision of the Director, Indian Institute of Management LUCKNOW regarding any disputes whatsoever arising out of the contract will be final and binding on the contractor.

26. Pricing:

Quote only for the items specified in this RFQ/BOQ in **Annexure "A"** on your organization/firm/agency letter head. No changes in the description of items from the tender document will be permitted. Need not suggest any alternative product or different configuration in the same product.

27. Disclaimer Clause:

IIM Lucknow has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the BOQ and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction for dispute (s), if any, shall be Lucknow.

DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:

All disputes or differences whatsoever arising relating to the contract or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the party within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.



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**REQUEST FOR QUOTATION (RFQ) FOR FABRICATION AND INSTALLATION OF ACCESS LADDER
OVERHEAD WATER TANKS AT IIM LUCKNOW, NOIDA CAMPUS.**

Sr. No.	PARTICULARS	DETAILS TO BE FILLED BY THE ORGANISATION/FIRM/AGENCY
1.	Name of the Organization/Firm /Agency	
2.	Address of the Organization/Firm/ Agency	
3.	Name of the Managing Director/ Director/ Owner/Proprietor (who signs the tender document). E-mail address Phone No/Mobile No.	
4.	GST No. of the Organization/Firm/ Agency. Attach a photocopy as documentary evidence.	
5.	PAN No of the Organization/ Firm/ Agency. Attach a photocopy as documentary evidence.	
6.	The EMD is mandatory for all bidders. (Rs 10,000/-) Rupees Ten Thousand Only. No NSIC/MSME exemption is allowed. Without submission of EMD/inadequate EMD shall be summarily rejected. Proof of submission of EMD should be attached along with documents. Further, the firm is awarding the contract/work order the registered firm has to deposit 5% Performance Security deposit of the total contract value for the contract period plus 12 months.	
7.	Total Work Experience Two Years in the Fabrication and Installation of Access Ladder Overhead Water Tanks. The bidder should have successfully completed at least one similar work (fabrication and installation of structural steel items like ladders, railings, platforms, etc.) in any Government/Semi-Government/Autonomous/PSU/Private organization during the last 2 years.	
8.	Nonblack Listing Certificate (Self declaration) on company letter head.	
9.	Should have own Office in Delhi & NCR is mandatory	

I/We have read the terms and conditions of the tender document.

Place:
Date:

(Signature of the Contractor or His authorized signatory)
(Name with Official Seal/Stamp)



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UNDERTAKING/ BLACK LISTING

The Director
 Indian Institute of Management Lucknow
 Noida Campus
 Plot B-1, Institutional Area,
 Sector -62 Noida UP 201307.

Enquiry No.: - IIML-NC/ESTATE/RFQ/ACCESS LADDER/2025/12

Dear Sir,

This is to notify you that our Firm/Company/Organization-----
 ----- intends to submit a proposal in the Fabrication and Installation of Access Ladder Overhead
 Water Tanks at IIM Lucknow Noida Campus.

I/We have examined the terms & conditions of tender & specification. I/We undertake, if our bid is accepted, I/we execute the Fabrication and Installation of Access Ladder Overhead Water Tanks at IIM Lucknow Noida Campus in conformity with the terms & conditions & specifications of this Tender document.

I/we declare that our Firm/Company/Organization does not involve in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment. I/We are not blacklisted by any Central/State Government/agency of Central/State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Date :

Yours Faithfully,

(Signature of the Bidder, with Official Seal)



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REQUEST FOR QUOTATION (RFQ) FOR FABRICATION AND INSTALLATION OF ACCESS

LADDER OVERHEAD WATER TANKS AT IIM LUCKNOW, NOIDA CAMPUS

Annexure –A

S.No	Description	Unit	Qty	Rate	Amount
1	Code No- 10.25 MS work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required.				
1.1	Code No-10.25.1 In stringers, treads, landings etc. of stair cases, including use of chequered plate wherever required, all complete	Kg	1600		
2	Code No-5.1 Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level :				
2.1	Code No-5.1.3A 1:2:4 (1 cement : 2 coarse sand including manufactured sand derived from Recycled Concrete Aggregate (RCA) up to 20% : 4 graded stone aggregate 20 mm nominal size of Recycled Concrete Aggregate (RCA) up to 20%)	Cum	5.8		
3	Code no-8.8 Providing and fixing expansion hold fasteners on C.C. /R.C.C./Brick masonry surface backing including drilling necessary holes and the cost of bolt etc complete.				
3.1	Code No-8.8.1.3 Fastener with threaded dia 12 mm	Each	80		

4	Code No-12.50 Providing and fixing precoated galvanised iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05 %) total coated thickness with zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer in-charge. The sheet shall be fixed using self drilling /self tapping screws of size (5.5x 55 mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.	Sqm	30		
5	Code No-13.61.1 Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : Two or more coats on new work	Sqm	610.56		

I/We read all the terms & conditions of this Tender document and hereby giving our acceptance to comply all the Terms & Conditions. Certified that all above information's are correct to the best of my/ our information, knowledge and belief. In case, if any information found incorrect, my candidature will be cancelled.

Name & Signature of the Contractor with seal



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Annexure –B
Bid Security Declaration Form

To,
 The Head Administration,
 Indian Institute of Management Lucknow Noida Campus

Dear Sir,

I/We, the undersigned declare that: I/We understand that bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with IIML for a period of two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity or its extended period, if any; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity:

(i) fail or refuse to execute the contract, if required, or

(ii) fail or refuse to furnish the Performance Bank Guarantee, in accordance with the Instructions to Bidders.

c) If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid; I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

(i) the receipt of your notification of the name of the successful Bidder; or

(ii) thirty days after the expiration of the validity of my/our Bid.

Date: _____

Place: _____

STAMP & SIGNATURE OF THE BIDDER