



INDIAN INSTITUTE OF MANAGEMENT LUCKNOW

Prabandh Nagar, IIM Road  
Lucknow 226013

**E-TENDER SHORT  
NOTICE**

**SHORT NOTICE TENDER FOR REPAIR OF STUDENT CHAIR (Godrej make) BODHIGRIHI I & II  
AND CHANGE OF UPHOLESTERY FOR CHAIRS (GODREJ MAKE) (Godrej make) AT  
BODHIGRIH II AT IIML CAMPUS**

To,  
M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub.: NOTICE inviting E-Tender FOR REPAIR OF STUDENT CHAIR BODHIGRIH I & II AND  
CHANGE OF UPHOLESTERY FOR CHAIRS (GODREJ MAKE) AT BODHIGRIH II AT IIML CAMPUS.**

This is in reference to the advertisement published on website NIT No.– IIML/PROJ/4438/2024Date: 01.05.2024 FOR REPAIR OF STUDENT CHAIR BODHIGRIH I & II AND CHANGE OF UPHOLESTERY FOR CHAIRS (GODREJ MAKE) AT BODHIGRIH II AT IIML CAMPUS at Indian Institute of Management Lucknow, Prabandh Nagar, IIM road, Lucknow-226013.

Online Percentage Rate E-tenders are invited from Reputed Agencies/ Contractors in Two-Bid System (i.e. Technical Bid & Financial / Price Bid) for work mentioned below in E-mode from Contractors (Indian Nationals/ Firms only) and free view NIT is available on Govt. E-Procurement portal i.e. <https://eprocure.gov.in>. are invited, on behalf of the Director, Indian Institute of Management, Lucknow for above works as per details attached. The Institute invites you to participate and to send your bids as per the attached SHORT NOTICE inviting E-TENDER.

The price Bid has been prepared on percentage rate items of Repair and upholstery change Expenditure. So lowest cost overall cost quoted by any Bidder will be **considered as Lowest Base Rate**. Detailed qualification and work award criteria is stipulated below in this Tender Document.

Interested agencies are requested to sign-in only with DSC online (new user may obtain user-ID, password and Digital Signature). The tender documents comprise of Technical bid and price bid. It is requested to download the Tender on acceptance of terms & conditions. The all documents of this tender, Blank/ unfilled price bid to be Signed stamped and uploaded in the technical bid and Price Bid in the prescribed M.S. Excel Macros format may be filled with Digital signed may be uploaded on E-Portal of Govt. E-Procurement site i.e. <https://eprocure.gov.in> using Digital Signature before the last date & time of submission as mentioned in the tender SHORT NOTICE. The credentials as listed below shall be uploaded online.

Sd/-  
Chief Administrative Officer  
For Indian Institute of Management

## 1.0 Memorandum

Name of work	:	REPAIR OF STUDENT CHAIR AT BODHIGRIH I & II AND CHANGE OF UPHOLESTERY FOR CHAIRS (GODREJ MAKE) AT BODHIGRIH II AT IIML CAMPUS.
Earnest Money	:	Rs.30,000/- (Rupees Thirty thousand Only).
Tender Fee	:	Rs 2000/-
Total Estimated Cost	:	Approximately (Inclusive of GST): = Rs. 15,04,550/-
Period of Contract	:	1 Months from the date of issue of LOI.
Date of issue of tender document	:	04.05.2024, 2.00 PM.
Date Pre-Bid Meeting	:	07.05.2024, 11.00 AM
Last Date for submission tender	:	10.05.2024 up to 04:30 PM
Date of opening of Technical Bid Opening	:	11.05.2024 at 04:35 PM
Date of opening of Financial Bid Opening	:	Will be intimated later after technical Evaluation of tenders.
starting of work	:	Within 5 days of the Date of LOI

Tenderer are advised to visit the site, see and clearly understand the Scope of work, and understand the Current condition/ status of Class Rooms before submitting the tender. Any request later of revising the rates/ scope of work/ specifications etc. On the grounds of misunderstanding by the contractor after award of the work will not be accepted. The Technical and Financial bids should be uploaded only through E-tendering process on CPP portal before the due date & time. If there is any query may contact on contact no. 0522-6696100

Sd/-

Chief Administrative Officer  
For Indian Institute of Management Lucknow

Signature of Tenderer

**BRIEF INFORMATION ON SCOPE OF WORK AND TIME LINES.**

**The Bidders are advised to visit the site and understand scope of work.**

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- i. Replacement of broken/ damaged parts of the chair such as Base plate, base, Hydraulic, Handle, castor wheel etc. as per the requirement/ identified by the engineering division/ marked on the chair.
- ii. Replacement of Any damaged foam or seat back etc. as per the requirement/ identified by the engineering division/ marked on the chair.
- iii. Repair of shaking/ moving seat/ back due by replacing/ adding the nut bolt, screw etc. i.e. proper fittings etc. so that the chair is proper tight.
- iv. Removing old upholstery and replacing it with the new upholstery of similar quality as provided in the existing chairs which is Approved by the Engineer in charge for the CHAIRS (Godrej make) at BG II. Chairs for which the upholstery had been changed
- v. Change of Fixed base of Chairs of all chairs with the Wheel Assembly base. Wheel Base Should be Metal to accommodate the current chairs having heavy duty alloy/nylon wheel ( as is provided in BG I Chairs) **screwed or slip and fit type ( As per the decision of engineer In charge) .**
- vi. Fixing the Chair to the floor of classroom as per the sitting requirement by properly measuring and positioning as per the approval of the engineer in charge with fasteners.
- vii. Any scrap/ debris/ wastage generated during the execution of the work will have to be disposed of the same day to the same location as per the instruction of the Engineer in charge.
- viii. The above expected dates of handing over the Classrooms to the contractor (Bidder to whom the above work is awarded) can change as per the decision of the PGP. Section. Contractor will have no claim what severe in respect of the compensation/ escalation etc. for any delay in the handover of the Class Room to the contractor.
- ix. The work is needed to be completed within 30 days from the date of Handing over.
- x. If the contractor fails to complete the handed over and fix the CHAIRS (Godrej make) in the classroom within 30 Days of handing over or fails to work as per the quality specification and details or fails to mobilize the manpower and material as per the requirement of the schedule or intentional delays the work by pointing out irrelevant contractual points then the classroom can be taken over from the contractor on As Is Where Is basis and balance works can be got executed by L2/ L3/ L4 Bidder (if the bidder agrees to work on the L1 rates) as per the decision of the Director. In case any other Bidder does not agrees to work on L1 rates then the balance work will be executed at the risk and cost of the Contractor.
- xi. The Bidder/ Contractor must understand it can be requirement that work may be executed during the ongoing classes. So proper arrangements have to be made (Such as Green net/ Partition) for isolating the working are from rest of the Bodhi Grih I/II. The Contractor/ Bidder will not be allowed to make any construction noise/ Disturbance during the class timings. The Class timings are usually from 9.00 am to 10.00 pm all seven days of the week. So it is requested to plan for any Noise generation works in the Night and Early Morning hours only. Any claim by the contractor for consideration of above restrictions as Hindrance in progress and cause of delay will be straight away rejected.

**Signature of Tenderer**

## Eligibility Criteria

**a) ANNUAL TURN OVER:**

Average annual financial turnover during any Three years from the last 5 financial years in civil/ Interior/ Renovation works, ending **31<sup>st</sup> March 2023** of the previous financial year, should be at least Rs **7.5 Lacs**. **This Condition is Mandatory**. The Bidder has to enclose documentary proof clearly indicating Turnover. In case the bidder attaches Chartered Accountant certificate for certifying the Turnover then the Certificate being submitted should be carrying UDIN (Unique Document Identification Number) generated by ICAI (Institute of Chartered Accountants of India) else C.A. Certificate will not be considered.

**b)** The Bidder should have experience of working with any Government Organization/ PSU/ IIM/ IIT/ NIT/ Any Government Institution. **This Condition is Mandatory**.

**c)** The Bidder Should have Experience in execution of Interior/ Renovation works in Any Government/PSU/ Autonomous Body such as IIM, IIT etc. or Should have executed Furniture repair works in any registered Private Limited Organization having Turnover more than 100 Cr in any of the last 5 financial years. As is published by the company in its Annual Financial Report of **22-23**. **This Condition is Mandatory**

**c) EMD:** Earnest Money Deposit as specified in NIT to be furnished in any of the following forms and shall be valid up to 90 days from the last date of submission:

- FDR/ Demand Draft/ Bankers Cheque / Pay Order/ Bank Guarantee payable to-Indian Institute of Management Lucknow, from any Nationalized Bank/ Scheduled Bank payable at Lucknow, & Deposition of EMD through any other form will not be accepted. **The scanned image of earnest money deposit/ MSME certificate (In case the Bidder is taking relaxation in EMD) to be uploaded online along with the Technical bid and the proof/ original of EMD deposition should reach through speed post or email or courier to the address mentioned below so as to reach Latest by 12:00 Hrs on the last date of submission of tender.** However, the details of DD no. date etc. to be provided in the technical bid. In case needs exemption under MSME criteria then a valid MSME certificate is required to be uploaded on e-procurement portal.
- Can be deposited in the below mentioned Institute Bank Account and share the UTR/ Transaction number and date of Transaction in the Technical bid and the copy of transaction receipt must be uploaded online on portal with other documents. Those bidders, who are exempted from the deposit of Tender Fee & EMD (Earnest Money Deposit) must submit the relevant MSME certificate to claim the exemption and mention 'Exempted' in the Technical Bid where UTR number has been asked. In case the enclosed certificate is not valid or not acceptable to the Institute, the submitted bid will be treated as bid without Tender fee/ EMD and will be rejected.

Bank Account No.	07231450000294
IFSC Code	HDFC0000723
Name of Bank & Type of Account	HDFC/Savings

Exemption of MSME for Tender Fee and EMD will be as per the format available on CPP portal

This Condition is Mandatory

**d) Tender cost (Non Refundable):** Rs 2000/-

- Can be deposited in the account mentioned above and share the UTR/ Transaction number and date of Transaction in the Technical bid and the copy of transaction receipt must be uploaded online on portal with other documents. Those bidders, who are exempted from the deposit of Tender Fee & EMD (Earnest Money Deposit) must submit the relevant MSME certificate to claim the exemption and mention 'Exempted' in the Technical Bid where UTR number has been asked. In case the enclosed certificate is not valid or not acceptable to the Institute, the submitted bid will be treated as bid without Tender fee/ EMD and will be rejected

**Signature of Tenderer**

e) **EXPERIENCE:**

(i) Experience of executing furniture repair works with any Central or State Government/ Public Sector/ Autonomous Institution/ Registered Private limited having Turnover more than 100 Cr. As is published by the company in its Annual Financial Report of 22-23/21-22/20-21/19-20/18-19 (Registered means: Definition of Registered private limited company given by Ministry of Corporate Affairs on its website) Multi National company during last 5 years ending last day of month previous to the one in which tenders are invited should be either of the following.

i. **Three completed contracts of Interior/ Renovation works/ furniture repair costing not less than Rs 6.05 Lakhs each.**

OR

ii. **Two completed contracts of Interior/ Renovation works/ furniture repair costing not less than Rs 9.05 Lakhs each.**

OR

iii. **One completed contract of Interior/ Renovation works/ furniture repair costing not less than Rs 12.07 Lacs each.**

This Condition is Mandatory

**Note:**

- (1) The work shall be completed as a whole. Partial value/ partial completion is not to be considered.
  - (2) The meaning of "Similar Work" for purpose of tender has been defined as "Experience in Interior/ Renovation works /Furniture Repair works".
- f) Copy of PAN/ GIR No. Registration certificate issued by income tax Authority. This Condition is Mandatory.
- g) Copy of Certificate of GST number. This Condition is Mandatory
- h) Constitution & legal status of firm :(Proprietary/ Partnership/ Limited): If the Bidder is Pvt. Ltd. Company then the memorandum of Article and Association and Authorization of the person signing the Bid has to be submitted. This Condition is Mandatory.
- i) Intending parties are required to submit an undertaking that their firms have never been debarred / blacklisted by any Government/ Public sector department. And there is no criminal case on the Proprietor/ partners/ Any of the Directors in any Police station of any court of India. This undertaking is to be given in the following format:

**Undertaking to be furnished by the intending Tenderers: -**

I/ We declare and confirm that: -

- i) I/ we have never been blacklisted/ debarred from any Govt./ Public sector enterprises/ Autonomous Body/ IIM Lucknow in minimum last 5 years.
- ii) There is no Arbitration case/ legal case/ dispute of my firm with Indian Institute of Management Lucknow.
- iii) There is no criminal case on me/ and my partner/ board of directors is there in any court/ Police station of India.
- iv) All the information and attachments submitted in the tender document/ envelope are true and correct.
- v) There is no suppression or concealment of information / document with regard to execution of work during the last 05 years.
- v) I/ We are aware that any false information provided herein will result in the rejection of my tender at any stage.

**This Condition is Mandatory**

**Signature of Tenderer**

- j) The Bidder is required to submit the Local Correspondence details of his Main/ Branch office at Lucknow so that any Official correspondence required can be done locally through registered post. This Condition is Mandatory.
- k) The Bidder are also required to inform email address which is regularly checked by the bidder for communications. This Condition is Mandatory
- l) Registration with IIM/ PWD or other Organization: If any available with the Bidder. **This Condition is not Mandatory.**
- m) Valid Registration with Labor Dep't: If Applicable as per the applicable labor law. **This Condition is not Mandatory.**
- n) Registration with P.F. and E.S.I. Departments (If applicable). **This Condition is not Mandatory.**
- o) If the Bidder needs to avail relaxation related to the experience under MSME. Then the bidder is required to mention that they are seeking exemption for experience under MSME.

Note: a) Condition l,m,n are not Mandatory for Technical Qualification.

But the Bidder will have to clearly mention the Applicability/ Non-Applicability of these Registrations as per the Govt. Rules. If the Contractor mentions that the Registration Labor/PF/ESI is Applicable, then he must mention the registration no. and attach scanned copy of his Registration.

**Special Tender condition for Splitting of tender quantity.**

The work requires strict adherence to the timelines for which the individual classes will be handed over to the project division for renovations. Further, this work may be executed during the ongoing classes, so there will be restrictions on working time. However, work can be executed without any restriction from 10.00 pm to 7.00 am provided responsible safety supervisor is available during these late hours and permission taken from the Security section. So in order to complete the repair works within the allocated time (which is very little) **the work would be divided in two parts accordingly the work will be awarded to L1 and L2 Bidder on L1 Rates.** However, the Prequalification criteria is based on the estimated cost, and it could be changed as estimated earlier depending upon the requirements. The scope of works may be increased or decreased at discretion of the competent authority. The price Bid has been prepared on the basis of percentage wise.

1. Further, during the execution of the work if the progress of work is not found satisfactory/as per schedule or executes poor quality of work and the respective package contractor fails to improve the progress or fails to maintain the quality of work even on giving 7 days' notice ( 7 days will be counted from the Date of emailing the notice to the contractor) then the work can be awarded to next lowest bidder after taking his consent to work on same rates and obtaining Approval from the Competent Authority. In case retendering needs to be done just because of non-performance/ poor quality work/ Determination/ rescind of work as stipulated in the bid documents, then the work will be executed on the risk and cost of the contractor being rescind.

**Signature of Tenderer**

### **3.0 INSTRUCTIONS TO TENDERERS**

- 3.1** Indian Institute of Management shall not be bound to accept the lowest tender and reserves the right to reject any or all the Tenders without assigning any reason at any stage of Bidding. **The rates considered in the BOQ are as per the actual rates on which the repair and maintenance works were done earlier.**
- 3.2** Tender Documents shall be duly filled & uploaded by the last date of submission as mentioned in the tender NOTICE. Late tenders and conditional tenders shall not be accepted. The last date for receipt of Tender will not be extended under any circumstances, unless otherwise the date is declared a holiday for IIM Lucknow, in which case the next working day will be treated as the last date of receipt of Tender document.
- 3.3** Financial bid must be filled and submitted in the prescribed formats given on the CPP portal separately. A sample format of the financial bid has been attached with the technical bid just for the understanding of the bidders. This is required to be kept blank and just signed and stamped along with the other documents of this Tender. The disclosure of the financial bid along with the technical bid of this tender shall lead to the disqualification of such bidder and his bid shall not be evaluated further without any information. the Tender shall be straight away rejected.
- 3.4** Tender must be valid for a minimum period of 120 days from the date of opening. If the Tenderers modifies his tender or revokes the same during this period, the tender may, at the discretion of IIM Authorities, be treated as non – bonafied and cancelled and earnest money will be forfeited.
- 3.6** This is a Percentage Rate Tender. Percentage Rates to be quoted above or below the estimated cost shall be applicable to each item rate given in the price bid format. The rate quoted by the tenderer shall be the total sum of material & labor at the IIM Lucknow campus, Lucknow excluding GST, **GST as applicable shall be paid extra.** The bidders are advised to consider and understand that the percentage rates requested in the BOQ enclosed at price bid of this Tender are exclusive of GST. The rates given against each item in the price Bid are the base rates excluding GST but including all other Taxes/ duties etc. So bidders should carefully quote the percentage rates above or below in the price bid, considering that percentage quoted will be applicable on each and every item Rate of the price bid and any claim to revise any specific item Rate on the basis of any variation in the quantity of such item will not be considered.
- 3.7** If any discrepancy / misprint is Noticed in specification or BOQ or rates, it should be clarified from the Institute before quoting the rate.
- 3.8** Following procedures shall be adopted in case of difference in quoted rates in figures and words and extensions:
- Where there is a difference between rates in figures and the rates, quoted in words shall be considered as correct.
  - Where the amount of an item is not worked out or it does not correspond to the rate either in figure or in words, the rates quoted in words shall be considered as correct and necessary extension made.
  - Where the rate quoted by the tenderer in figures and in words tally, but the amount is not worked out correctly, the rates quoted by the tenderer shall be considered as correct and amount shall be corrected accordingly.
  - In case there is discrepancy in between the rate/ rates of any/ some items stipulated in financial bid and sample price bid enclosed with the Technical Bid, the same has to be brought to the Notice of the Engineer in charge and his decision will be final and binding to both the parties.
- 3.9** The tender shall be opened & evaluated by the tender opening committee and the successful tenderer shall be informed. The decision of the Tender Opening Committee will be final and binding. Claim by any bidder consider/ reconsider the qualification of his or any other participant bidder after declaration of the Technically Qualified bids will be straightaway rejected. **Further, if it is found that any bidder is intentionally making false claims to either to get the award of the work or to get any other participant bidder disqualified then this bidder will be debarred permanently from bidding with IIM Lucknow.**
- 3.10** If any of the documents submitted by the tenderer is found fake, even after the acceptance of tender, the contract will be terminated, and the performance security shall be forfeited. For which the concerned tenderer will itself be responsible and no compensation, etc., will be paid by the IIM, Lucknow.
- 3.11** This being Percentage Rate contract, the rate quoted shall remain firm and errors if any in the extension / total shall be subject to corrections. The Estimated quantities/ Amount of Work involved stipulated above/ in the price bid are approximate and hence any reduction / increase thereof during the currency of the contract shall not vitiate the contract. The approximate estimate value of this work is indicated in NIT. This estimate and Quantity however are not guaranteed and merely given as rough guide, and if the work costs or the Quantities varies to any extent plus or minus, Tenderers will have no claim on that account.
- 3.12** The tenderer shall not be at liberty to withdraw or modify his tender or any terms and conditions thereof before the expiry of said period. Tenderers are expected to clarify only such points as asked for specifically by the Accepting Officer in writing. Any withdrawal or modification made within the said period constitutes breach of contract and the tenderer shall be liable for damages to the Institute in consequence thereof. In addition, the Institute will forfeit the EMD deposit.

**Signature of Tenderer**

- 3.13 Any tender which proposes any alterations to any of the conditions lay down or proposes any other conditions of any description whatsoever is liable to be rejected.
- 3.14 The EMD shall not carry interest and will be refunded to the tenderers, if the tender is not accepted, unless the same is forfeited to the Institute for any breach on his part. If his tender is accepted, the Earnest Money will be converted into Performance Security Deposit as stipulated.
- 3.15 Under no circumstances will a Father and his Son(s) or other close relations who have business dealing with one another be allowed to tender the same contract as separate competitors. A breach of this condition will render the tender of both parties liable for rejection.
- 3.16 The submission of a tender by a tenderer implies that he has read all the terms and conditions of contract and has made himself aware of the scope and specifications of the work to be done and local conditions and other factor bearing on the execution of the work.
- 3.17 The agencies whose contract were terminated/ are in litigation with IIM Lucknow or are debarred on account of nonperformance in IIM Lucknow's work or have any criminal case in any police station/ court of India will not be eligible for bidding this tender.
- 3.18 Since this is an electronic mode of tendering, any manual or mechanical errors committed before uploading or during the process of uploading the document shall bound to be duly accepted by the Tenderers. The Tenderers shall not have claim whatsoever in this regard.
- 3.19 Tenderers are required to make the DATA ENTRY of the Percentage Rate in figure and rate in words, which will be applicable to all the items stipulated in Price Bid in the prescribed format as given in part B of the Tender (financial bid).
- 3.20 The Tenderers shall download and sign the LETTER OF UNDERTAKING of the document and upload the same along with other documents.
- 3.21 Tenders of those Tenderers who fulfill the criteria mentioned above will only be considered for opening of Price Bid. Tenders received without earnest money/ copy of MSME certificate (for exemption of Earnest Money Deposit) or those which are incomplete or invalid or conditional will be rejected and no correspondence will be entertained in case of rejection.
- 3.22 Contractors / agencies are subject to be disqualified, even though they meet the qualifying criteria, if they make misleading or false representations in the request, statements and attachments submitted in proof of qualification requirements including holding information and or have record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, requesting for claims not admissible under the contract conditions, etc..
- 3.23 All dispute and discrepancies relating to this tender shall be governed by law of India and shall be subject to jurisdiction of court at Lucknow U.P. state.
- 3.24 The Institute reserves the right to accept any tender either in full or in part, to reject all the tenders or distribute the work in more than one agency without assigning any reason. The decision of the Institute in this regard shall be final and binding to the Bidder. The bidder/ bidders in such case cannot claim any compensation for change in the scope / Qty. of work.
- 3.25 These instructions to Tenderers shall be deemed to form an integral part of the contract to be entered for this work.
- 3.26 **GST/ Taxes:**  
GST or any other tax applicable in respect of inputs procured by the contractor for this contract shall be payable by the Contractor and Institute will not entertain any claim whatsoever in respect of the same. **However, GST as Applicable shall be paid extra by the Institute on the verified billed Amount. But TDS on GST, labor Cess etc. Applicable as per the rules shall be recovered from the Payable amount.**
- 3.27 Where the tender schedule contains special items of work, it will be entirely at the discretion of the Institute to delete these items from the Price Bid and allot these items of work to other Contractors specialized in these works. In such cases, the main Contractor will have to render all necessary co- operation to the other agencies involved so as to ensure smooth progress of all work.

**Signature of Tenderer**



- 3.28** The Contractors' responsibility for this contract shall commence from the date of commencement mentioned in the work order which will be issued by the Engineer-in- Charge after acceptance of work.
- 3.29** If the tenderer deliberately gives wrong information in his tender or creates conditions favorable for acceptance of his tender, the Accepting Officer reserves the right to reject such tender at any stage, forfeit the EMD, and take Administrative Action against the tenderer like non-issue of tenders etc., as deemed fit by the Accepting Officer.
- 3.30** At any time, even after award of contract also, if it will be found that the tenderers have deliberately given wrong information or false credentials at the time of tender or at any other time in connection with the contract, IIM, Lucknow reserves the right to reject the offer or cancel the contract. And in such case the contractor/tenderer is liable to forfeit the EMD amount including any other action as deemed fit. The contractor / tenderer is also liable to be permanently debarred for participating in any tender process of IIM, Lucknow concerning any type of work in future.
- 3.31** **PRECEDENCE FOR ACCEPTANCE:**
- If any contradiction / variance is observed in different components of the tender, the following precedence shall be observed:
- (i) Site instructions on the Site instruction Book shall precede over the Tender SHORT NOTICE and Instructions to Tenderers.
  - (ii) Tender SHORT NOTICE and Instructions to Tenderers shall precede over Special condition.
  - (iii) Special Conditions shall precede over General Conditions of Contract.
- General Conditions of Contract are available on the IIM Lucknow web site and at the IIML office and shall be a part of the contract. Successful bidder will be required to submit the signed hard copy of the same After issuing of LOI to him before start of work. Regarding the conditions, specifications, approved makes and mode of measurement not covered above, those contained in DSR 2016/ DAR 2016/ CPWD / Specification shall apply. However, the Engineer-In-Charge shall be the sole deciding authority regarding the intention of the document and his decision in this respect shall be final and binding on the contractor.
- 3.32** The tenderer shall not increase their quoted rates in case the Accepting Officer negotiates for reduction in rates, such negotiations shall not amount to cancellation or withdrawal of the original offer and the rates originally quoted shall be binding on the tenderer.
- 3.33** It is expected the contractor possesses the Delhi Schedule of Rates 2016, DAR 2016, Latest CPWD Specifications, Latest CPWD works manual.
- 3.34** Rate quoted to include:
- a) Working hours as per office timings, over Time, Late night and early morning working.
  - b) Movement of men, material and stacking all as directed by the Engineer-in-Charge.
  - c) Removing the items for reuse Such as Amplifier, Projector, Computer, audio and video items, camera, Wall Clock, wall mounted fans etc. safely and keeping them in safe custody and reinstalling them at desired location after completion of the work.
  - d) Removing of surplus materials and stacking all as directed by the Engineer-in-Charge.
- 3.35** Before tendering the tenderers are advised to inspect the site of work, sample Class Room 106 and its environments and be well acquainted with the actual working, restrictions in campus area, security procedures for entry of men and material, prevalent conditions, position of materials and labor, General and Special Conditions of contract, Instructions to Tenderers, drawing (if any) and Specifications, DSR and all other documents which form part of the agreement to be enlisted into.
- 3.36** In the event of a tender being submitted by a Partnership Firm the tender must be signed separately and legibly by each partner member of the Firm or in their absence a person holding the power of attorney on behalf of the Firm concerned. In the latter case, a copy of the power of attorney duly attested by a Gazette Officer must accompany the tender.
- 3.37** The successful tenderer shall submit additional Initial Performance security of 3% of Contract Value (in case 2 % EMD was submitted) in form of DD/FDR/Bank Guarantee in favor of Director, Indian Institute of Management, Lucknow within 7 days of award of work. The EMD will also be converted to Performance security. In case the bidder has taken exemption under MSME for the submission of EMD the 5% of the contract value will have to be submitted as performance security. Same shall be released 30 days after satisfactory completion of contract, which is 1 months from the date of award of the work or the extended period. The Performance security which will be 3% +2 % EMD shall be refunded only after 30 days of successful completion of the work.

**Signature of Tenderer**

### TENDER Declaration

I/We have read and examined the NOTICE Inviting tender, schedule,. Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for IIM Lucknow within the time specified, viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing.

I/ We agree to keep the tendered rates valid till 120 days from the date of opening of tender and not to make any modifications in its terms and conditions.

A sum of **Rs. 30,000/-** is hereby forwarded in Cash/Receipt Treasury Challan/Deposit at call Receipt of a Scheduled Bank/Fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by scheduled bank as earnest money.

OR

I/We had submitted a self-attested copy of valid certificate as a proof of exemption from submission of Earnest money deposit.

If I/we, fail to furnish the prescribed performance guarantee or fail to commence the work within prescribed period

I/we agree that the IIM Lucknow or its successors in office shall without prejudice to any other right or remedy be at liberty to forfeit the said earnest money absolutely. Further, if I/we fail of commence work as specified, I/we agree that IIM, Lucknow or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations/ additional/ extra items as may be ordered as per the provisions in the Contract.

Further, I/We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re- tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/ have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the NOTICE of Department, then I/we shall be debarred for tendering in IIM, Lucknow in future forever. Also, if such a violation comes to the NOTICE of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information derived therefrom to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated \_\_\_\_ \*\* \_\_\_\_

Signature of contractor

Postal Address \*\*

**Signature of Tenderer**

**PROFILE AND DETAILS OF BIDDER**  
**(Required to be filled by the Bidder either handwritten or typed )**

S.no.	Description	Details to be filled by the Bidder.
1.	Name of Firm/ Company	
2.	Name of owner	
3.	Year of Establishment	
4.	Telephone number, Mobile no., Email Address which are in current use.	
5.	Address of the firm ( where Registered post can be sent)	
6.	Details of the EMD Deposited or Exemption for MSME Claimed:	
7.	Annual turnover for last 05 years (As per ITR filed). If The C.A. Certificate/ Audit statement is being attached as a proof of Turnover, then the same shall carry UDIN generated by ICAI.	
i	2018-19	
ii	2019-20	
iii	2020-21	
iv	2021-22	
v	2022-23	
8.	Details of similar works with with Government/PSU/ Autonomous Body/ Private limited firm ( which has achieved than 100 cr. Turnover in any of the last 5 last financial years ending 2022-23 as per the published Annual Financial report of the company)	
9	No. of works completed in Five Years with value & Details of works	
i		
ii		
iii		

**Signature of Tenderer**

iv		
10.	Firm/Company registration details of following:	
a	Registration No.	
b	GST Number	
c	Income Tax No. (PAN)	
d	Labour Liscence No.( if Applicable)	
e	P.F. No. (If appicable)	
f	E.S.I. No. (If appicable)	
g	Establishment Details of the company (Proprietary/ Partnership/ Limited)	
11.	Local Address of Correspondence at Lucknow ( Where Registered post can be sent)	

Certified that the above information is correct to the best of my knowledge. Further, my above firm and I/We have not been blacklisted / Disqualified/ debarred from any of the Government/ Semi Government/ PSUs or Any other agency.

Signature of the Bidder  
Name of Bidder & Seal

**Signature of Tenderer**

### **DOCUMENTS TO BE SUBMITTED WITH TECHNICAL BID**

- Duly signed and stamped tender document on each and every page.
- Proof of Payment of EMD: An MSME Certificate /EMD in shape of demand draft/ FDR/ NEFT made to IIML amounting to Rs 30,000/- (Rupees thirty thousand Only) drawn in favor of Director Indian Institute of Management Lucknow.To avail Exemption on EMD as per Govt. norms. Provide that in writing on firm/Vendor letter pad and certificate issued by govt. to avail the exemption like EMD and mention in the above format.
- PAN/ TAN/ GIR
- GST Registration details
- Experience certificates for the works completed in the last five years ending on 31.03.2023 clearly indicating the value of work, period of execution and satisfactory performance.
- Memorandum of Articles and Association in Case the Bidder is Pvt. Limited company.
- Signatory Authority Letter in case the Bid is signed by person other than proprietor/ partner/ Owner of the firm/ company.
- Document to confirm the turnover during last 5 years i.e. 20 18-19, 2019-20, 2020-21, 2021-22, 2022-23 along with Income Tax Returns.
- Authorization letter in the name of official submitting the bid,if any.
- Undertaking in the format prescribed above by the bidder that they have not backlisted by any office/ dept. Of Central/ State Government/ PSU/ IIM Lucknow/ and there is no criminal case as per the format given above.

(Signature of the bidder along with seal)

Note: -

- (a) All the documents must be signed by bidder/ authorized signatory.
- (b) Documents must be numbered.
- (c) Documents should be in sequence mentioned above.
- (d) If bidder is registered as MSME and claimed exemption from submission of tender document fee and EMD then relevant and valid documents must be submitted.

**Signature of Tenderer**

## **GENERAL CONDITIONS OF THE CONTRACT**

General conditions of the Contract are available at the IIM Lucknow web site and at Project Division Office. These conditions shall be part of this contract. The successful Bidder shall be required to submit the signed hard copy of these General Terms and Conditions after issue of LOI and before starting of the work.

### **Special Conditions of the Contract:**

#### **4.3 ENGINEER/ENGINEER-IN-CHARGE**

Executive Engineer, IIML or any person designated from time to time by owner and shall include those who are expressly authorized by him to act for and on his behalf for operation of this contract.

#### **4.4 SCOPE OF WORK**

Detailed description of scope of work has been stipulated in the NIT above.

#### **4.5 CONTRACT RATES**

The contract rates are for work to be done in IIM Campus, Lucknow and shall be firm throughout the currency of the contract including the extended period, if any, and shall not be subjected to any escalation due to any reason whatsoever it may be.

**No escalation claim shall be entertained for any statutory increase by the Local Authorities, State/Central Government during the contract period or delay not in the control of the Contractor or delay because of Force Majeure.**

The quantities mentioned in the financial bid are tentative. The rates quoted in tender and as accepted by the owner with or without modification shall hold good for any increase/decrease in quantities. Any of the items may be deleted as per directions of owner/Engineer-in-Charge.

#### **4.6 LEVY/TAXES PAYABLE BY CONTRACTOR**

Building and other Construction Workers Welfare Cess or any other tax, levy or Cess in respect of input for or output by this contract shall be payable by the contractor and IIML shall not entertain any claim whatsoever in this respect. The contractor shall deposit royalty and obtain necessary permit for supply of the red bajri, stone, kankar, etc. from local authorities (If Applicable as per the Applicable law of land). If pursuant to or under any law, notification or order any royalty, cess or the like becomes payable by the Institute and does not any time become payable by the contractor to the State Government, Local authorities in respect of any material used by the contractor in the works, then in such a case, it shall be lawful to IIM, Lucknow and it will have the right and be entitled to recover the amount paid in the circumstances as aforesaid from dues of the contractor. Conditions for reimbursement/ recovery of levy/taxes if levied after receipt of Tenders.

All tendered rates shall be inclusive of any tax, levy or cess applicable on last stipulated date of receipt of tender including extension if any. No adjustment i.e. increase or decrease shall be made for any variation in the rate of, Building and Other Construction Workers Welfare Cess or any tax, levy or cess applicable on inputs. **GST shall be paid extra by the Institute as Applicable.**

However, effect of variation in rates of GST or Building and Other Construction Workers Welfare Cess or imposition or repeal of any other tax, levy or cess, applicable on output of the works contract shall be adjusted on either side, increase or decrease.

Provided further that

(i) That such increase including GST shall not be made in the extended period of contract for which the contractor alone is responsible for delay as determined by authority for extension of time.

(ii) The contractor shall keep necessary books of accounts and other documents for the purpose of this condition as may

**Signature of Tenderer**

be necessary and shall allow inspection of the same by a duly authorized representative of the Government and/or the Engineer-in-Charge and shall also furnish such other information/ document as the Engineer-in-Charge may require from time to time.

- (iii) The contractor shall, within a period of 30 days of the imposition of any further tax or levy or cess, or variation or repeal of tax or levy or cess/ reduction of such taxes/ cess etc. shall give a written NOTICE thereof to the Engineer-in-charge that the same is given pursuant to this condition, together with all necessary information relating thereto. Decision of the Director of the Institute in this regard to either compensate/ recover the changes in the rates of taxes/ levy of cess etc. as the case may be shall be final and binding to the Contractor.

**4.7 ESI & PF CODE:**

The contractors are required to comply with the provisions of ESI & PF act as per applicability. The contractor shall be required to indemnify IIM for any liabilities arising on account of ESI & PF act.

- 4.8 The records / registers which Engineer- In- Charge considers necessary for monitoring the works & inspection by chief technical Examiner are to be maintained at site in co-ordination with Engineer-in- Charge and Agency.

**4.9 COMMENCEMENT DATE**

The date of commencement of work shall be 5 days from the date of issue of the Letter of Intent. The contractor shall have to submit Performance Guarantee as stipulated above within 7 days from the date of issue of Letter of Intent failing which the E.M.D. may be forfeited. The work shall be completed within the stipulated time frame. Any work not completed by the contractor/ executed in inferior quality/ unnecessary held up/ disrupted because of any irregularity whatsoever, Engineer In charge/ Competent authority of IIM Lucknow upon serving a 7 days' NOTICE shall be get work done by other agency at the risk and cost of contractor and the Contractor will have no claim for compensation in this regard.

**4.10 VARIATION IN QUANTITIES**

**Quantities may increase/decrease 100%** as per the actual work requirements of Institute. No claim or compensation what so ever shall be entertained in this regard.

**4.11 AWARD OF WORK**

As per the Special tender condition for Splitting of tender quantity stipulated above in the tender document as a part of NIT.

**4.12 PERIOD OF CONTRACT**

The period of contract shall be 1 months including all holidays, Saturdays & Sundays from the date of L.O.I.

**4.13 SITE SUPERVISION**

- a) Contractor will deploy one Diploma (Civil) Engineer having minimum 2 years' experience of supervision in similar jobs, at site during the actual course of work and having adequate computer skill and minimum one supervisor/ foreman having minimum 10 years' Experience in Tiling and other finishing works. CV's are to be attached with this tender document and approval of CV's are to be taken from the IIM before actual work starts at site.

b) **PENALTY FOR NON-COMPLIANCE OF REQUIRED MANPOWER:**

N.A.

**4.14 OFFICE ACCOMODATION FOR CONTRACTOR'S STAFF AND WORKERS:**

The Contractors shall at his cost provide, fit up and maintain in an approved portion office accommodation for his representative and Contractors staff and workers. However, suitable area identified as per the decision of the competent Authority will be allocated for the period of contract for the labor colony, Store and Office etc.

**Signature of Tenderer**

4.15 **LIQUIDATED DAMAGES**

Shall be 1% of the work amount per week subject to the maximum of 10% of work value.

4.16 **RUNNING ACCOUNT BILL**

The contractor shall prepare and submit the running account bills in 2 copies showing item wise quantities executed. The bills shall be submitted within one week from the date of completion of work failing which the bills cannot be considered unless the reasons for delay or non-submission are specified. Measurement of items completed in all respect only will be made.

For processing the final Bill, the contractor has to obtain:

- The User verification certificate for satisfactory completion of the work.
- Submit the necessary manufacturer Test certificates, Guarantee/ warrantee, as built drawings etc.
- Internal inspections/ external inspections/ Third party test/ Other Quality Control reports especially for the water proofing works etc.

4.17 **SECURITY DEPOSIT**

a) Performance Security:

The tender should be accompanying Earnest Money as stipulated in Instruction to tenderer. No interest will be payable on Earnest Money. The E.M.D. of the successful bidder shall be converted to Performance Security Deposit

The successful tenderer shall also submit additional Initial Performance security of 3% of Contract Value in form of DD/ FDR/ Bank Guarantee in favor of Director, Indian Institute of Management, Lucknow within 7 days of award of work. Performance security (EMD 2% + 3% of contract value) shall be released 30 days after satisfactory completion of the work.

b) Retention money/ Security Deposit:

Security deposit / Retention money 5% of the certified work value shall be deducted from each Running Account Bill of contractor. The Security deposit/ retention money shall be released after the satisfactory completion of defects liability period of the work. The Defect liability period will be 12 months except for water proofing works if any. The Retention money/ Security Deposit deducted above shall be refunded to the contractor after the completion of the stipulated Defect liability period except the retention money equivalent to 5 % of cost of the water proofing works if any, will be released after 10 years of satisfactory completion of the water proofing works. No interest shall be paid on this retention money/ security deposit.

**If a successful tenderer fails to commence the work within 5 days from the date of issue of Letter of Intent, the Institute may reject the award of work and get the work done by engaging other agency.**

4.18 **TESTING OF MATERIALS**

Samples of various materials required for testing shall be provided free of charge by the Contractor. Testing charges, if any shall be borne by the contractor. All other expenditure required to be incurred for taking the samples, conveyance, packing etc. shall be borne by the contractor himself.

- a) Regular mandatory test and any additional tests if required, shall be carried out in accordance with the procedure laid down in IS / as directed by Engineer-in-Charge by the contractor at his own cost.
- b) The testing charges, including the cost of materials to be tested and all other incidental charges such as carriage to the testing laboratory etc., shall be borne entirely by the Contractor and the quoted rates shall be deemed to be inclusive of the same.

**Signature of Tenderer**



- c) The Contractor may specifically note that the testing shall be done in Govt. / Govt. (NABL) approved laboratory only.
- d) The Institute may also engage Third Party Quality Assurance (TPQA) Agency. In such case the contractor is required to extend his full cooperation in the testing and inspection as desired by the TPQA.
- e) Any required rectification/ modification/ replacement/ re-execution required in case of defect/ poor quality pointed out by the TPQA/ Engineer in charge has to be done by the contractor at his own cost without any claim for compensation.

**4.19 INSPECTION AND TESTING**

The owner or his authorized representatives shall have full power to inspect the work or examine the material. Acceptance of any material shall in no way relieve the contractor of his responsibility for meeting the requirements of the specifications. The contractor shall afford and procure for the owner every facility and assistance to carry out such inspection/tests. The cost of any special tests and/or analysis not called for in this specification shall be borne by the contractor.

The Contractor will use Raw materials as approved by Engineer-In-Charge IIM, Lucknow. And shall keep manufacturer Test certificate of the material used (wherever applicable)

All works generally conform to relevant I.S. Code. Any work that do not conform to the Applicable I.S. code shall be redone at the cost of contractors.

**4.20 LABOUR CAMP**

The contractors at his own risk and cost shall establish the Labour Camps outside the site premises as per the area allocated by the Institute. Contractor will have to make his own arrangement for staying/ accommodation for his manpower if staying outside the complex. Nothing extra shall be payable on this account.

**4.21 Security Procedure:**

For Security reasons the Contractor has to provide the details of Labour who will work such as Labor Name, Their photo Identity details along with the copy of each ID etc.to the engineer in charge. Copy of these documents will be submitted to Assistant Commandant Security at the main Gate. The Contractor has to follow the Institute's SOP as is maintained at the main gate for the entry and exit of any material, manpower, machinery etc.

**4.22 SAMPLES**

The Contractor has to get Approved the Sample of Upholstery, Foam, Gas lift spring, Base plate, Axle/ tilting mechanism, wheel assembly etc. items before providing and fixing of these materials in the Rooms. The contractor may deliberate to provide such samples for Approval within 7 days of issue of LOI.

It shall be the responsibility of the contractor to submit samples of raw material to be used in the execution of the awarded work and any other items as decided by the owner. One such approved sample each shall be kept with the owner and at site for future reference.

Test Samples of raw material as per the Instruction of the Engineer In charge will be prepared by the contractors and same to be tested as per code of practice at the cost of contractor as directed by Engineer- In-Charge.

**4.23 SUB-STANDARD MATERIALS**

Any material rejected by the owner shall be removed from the site within 48 hours of issue of instructions to this effect by the owner. Failing this, the owner shall have to rights to get these removed at the cost of the contractor and the contractor shall have no claim whatsoever in this regard.

**4.24 SPECIFICATION**

Contractor shall perform work in accordance with the latest CPWD Specifications, as per the specification given below and as per the direction of the Engineer in charge.

Only the material of Approved make and manufacturer shall be used as is stipulated at the end of this Technical Bid.

**Signature of Tenderer**

4.25 **DEFECT LIABILITY PERIOD**

Twelve months from the virtual date of completion of work and removal of hutments, materials, etc..

4.26 **CORRESPONDENCE**

All correspondence shall be addressed to:

The Chief Administrative Office Indian  
Institute of Management Prabandh Nagar,  
IIM Road, Lucknow – 226013 (U.P.)

4.27 **JURISDICTION**

The contract will be subject to the territorial jurisdiction of Courts in Lucknow alone.

4.28 The contractor shall indemnify and keep indemnified Indian Institute of Management, Lucknow against payments to be made under and for the observance of the laws aforesaid and the C.P.W.D. Contractor's Labour Regulations without prejudice to his right to claim indemnity from his sub- contractors.

4.29 **RULES FOR SAFETY AND LABOUR WELFARE**

The Contractor shall comply with the safety and Labour Welfare Rules, as given hereunder and as per the Rules and Regulations framed by Local Authorities/Statutory Bodies/State/Central Govt. from time to time.

4.30 **SAFETY PRECAUTIONS**

Safe means of access shall be provided to all working platforms and other working places. Every ladder shall be securely fixed. Adequate precautions shall be taken to prevent danger from electrical equipment. No materials on any of the sites shall be so stocked or placed as to cause danger or inconvenience to any person of the public. The Contractor shall provide all necessary fencing and lights to protect public from accidents and shall be bound to bear expenses of defense of every suit, action or other proceedings at law that may be brought by any person for injury sustained owing to neglect of the above precautions and to pay any damage and costs which may with the consent of the Contractor be paid to compromise any claim by any such person. All workers should wear Safety helmet, Safety Shoes, Fluorescent jacket and Safety Belt (If required) during the execution of the work.

NOTE: All scaffolds, ladders, First Aid Equipment's/ Machines and other safety devices mentioned or described herein shall be maintained in a safe condition and no scaffold, ladder or equipment shall be altered or removed while it is in use. Adequate washing facilities shall be provided at or near places of work. Necessary warning sign boards in Red/White paint, with proper lighting arrangements for nights are to be provided by the Contractor at his cost, as approved by the Engineer-in-Charge at prominent locations. The arrangements for providing and maintaining all such safety and labour welfare measures etc., shall be done at the Contractor's own cost and expenses.

4.31 **DISPUTE & ARBITRATION**

All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or subject thereof or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations may be settled by referring the dispute to the Director, IIM Lucknow, who may appoint an Arbitrator who is unconnected with IIM to adjudicate the same. The proceedings will be governed by the provisions of the Arbitration & Conciliations Act, 1996. The place of arbitral proceedings will be Lucknow.

Other clauses of the agreement can be seen in the Office of Executive Engineer, IIM Lucknow.

**5.1 Advance:** No mobilization advance will be paid to the contractor.

**5.2 Escalation;** No cost escalation shall be paid in any case because of increase of the cost of raw material or delay in the work because of any reason.

**Signature of Tenderer**

**5.3 Altered/ Additional/ substituted work:** If the altered/additional or substituted work or any additional work required to be as per Institute's requirement shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work except as hereafter provided for which there are no established rates in schedule of items and Delhi Schedule of rates., the same shall be payable as per the provision stated hereunder.

- a) If any extra item crops up during the work (Other than that given in the Work Order), the rate for such item shall be computed as per rates of CPWD/DSR-2018 with the same percentage above or below as is quoted by the Contractor in the Price Bid).
- b) Rates for items where rate is not available in DSR-2018 shall be derived from the similar item of nearest DSR. If not available in the nearest DSR then in the nearest District Schedule of Rates issued by the Uttar Pradesh PWD department. If the item is not found in DSR and District Schedule of rates, then the Percentage Rate from nearest available Schedule of rates of any Central/ Uttar Pradesh Government Department Shall be considered with whatever applicable Cost index plus or minus (If any as per relevant Circular from the department) on the schedule of rates considered.
- c) If direct working out is not possible as mentioned in a) & b) above, the contractor shall be paid on the basis of actual cost of material and labor cost plus 15% towards profit, supervision, overheads establishment, plants, machinery etc. and applicable taxes as decided by the Competent Authority.
- d) In the case of substituted items (items that are taken up with partial substitution or in lieu of items of work in the contract), the rate for the agreement item (to be substituted) and substituted item shall also be determined in the manner as mentioned in the following para:
  - (i) If the market rate for the substituted item so determined is more than the market rate of the agreement item (to be substituted), the rate payable to the Contractor for the substituted item shall be the rate for the agreement item (to be substituted) so increased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted).
  - (ii) If the market rate for the substituted item so determined is less than the market rate of the agreement item (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so decreased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted).

5.7 Where the work is found substandard the contractor shall be liable to rectify them to the satisfaction of Engineer-in-Charge by either rectifying or replacing.

5.8 A for Site: The Institute will provide free water and electricity for the work from existing point only for site works. The material such as for the Necessary loose pipes and electric wire and plug etc., to be arranged by contractor themselves on their cost.

5.8 B for Labor Hutment: Institute will facilitate the contractor with the required documents in obtaining the Electricity connection from the electricity department for his labor colony. In case the institute provides electric connection on actual chargeable basis then the required material such as cable, changeover, Energy Meter etc. required to provide the connection shall be arranged and provided by the contractor. Water Supply for the labor colony has to be arranged by the Contractor himself.

5.10 In case Institute is not satisfied with the performance of contractor, the Institute is empowered to get the work completed by other agency and debit the expenditure, risk and cost on contractor's account. No objection or claim, what so ever on this

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account will be entertained.

5.12 Maintaining of records has to be made by contractor as per direction of Engineer-in-Charge.

5.13 The generated Debris or wastage at work site have to be cleared by the contractor on same day from the work site and thrown out the site campus or designated place as per guidance of Engineer-in- Charge.

**Approved Makes:**

**Since, the chairs are of Godrej make, original OEM parts will be preferred especially the gas spring ( Hydraulic spring). If the contractor is unable to procure the Godrej make spare then the contractor should get the heavy duty spares to be duly Approved by engineer In charge. The Gas lift/ spring, base Plate etc. should carry 1-year replacement warranty. The contractor will arrange/ coordinate for the replacement of any such parts which gets defective during the guarantee/ warrantee period.**



**FINANCIAL BID**

**REPAIR OF STUDENT CHAIR (Godrej make) BODHIGRIH I AND II AND CHANGE OF UPHOLESTERY FOR CHAIRS (GODREJ MAKE) (Godrej make) AT BODHIGRIH II AT IIML CAMPUS**

S.no.	Description of Item	Unit	Quantity	Rate (In Rs.)	Amount (In Rs.)
1	Laying and Jointing PVC Pipe. Heading				
1.01	Dismantling the existing fixed chairs complete from the fastners for repairing it .	each	525	100	52500.00
1.02	Fixing of the Repaired Chairs to the classroom Floor with the required no. of Fastners ( of required size of minimum bolt dia 8 mm excluding the fastner dia)	each	1	200	200.00
1.03	Replacement of Spring/ Gas lift of Revolving Chair in cluding providing and Fixing the Same of Approved make ( Godrej) and heavy duty. Rates to be quoted for complete set including spring washer, lock pin etc. what ever required to properly fix the chair base and seat.	Each	118	950	112100.00
1.04	Repairing of existing back ply support of seat/ back of revolving chair by removing the back cover and upholstery ( if required), replacing/ fixing the ply over the seat refixing the upholstery and back cover complete in all respect to the satisfaction of Engineer Incharge. Each back/ Seat will be counted seperately.	Each	4	350	1400.00
1.05	Replacement of Seat/ back rest( Complete set) of Revolving Chair including providing and fixing the same. madeup of Pressed and moulded plywood with Approved cover, PU foam of min. Density 35 Kg/ Cum covered up with Fabric of similar quality of existing chairs as approved by the Engineer Incharge). Colour matching with the orignal or as Decided by the User Department. ( Rates will be seat of chair)	Per Seat	15	1500	22500.00
1.06	Replacement of Axle of Revolving Chair in cluding providing and Fixing the Same of Approved make and heavy duty	Each	2	950	1900.00
1.07	Replacing the damaged Base Plate with tilting mechanism, nut, screw etc. similar to the existing godrej chairs complete in all respect to complete the chair.	Each	8	999	7992.00
1.08	Repair of revolving chair seat/back by replacing of damaged cushion and fabric with polypropylene cover, PU foam of min. Density 35 Kg/ Cum covered up with Fabric similar to the existing chair fabric of Approved	Each	4	1000	4000.00

**Signature of Tenderer**

	Colour matching with the original or as Decided by the User Department. ( Rates will be seat of chair) Complete job kin all respect.				
1.09	Repairing of Godrej make revolving chair by welding of base assembly or fixing base assembly with the help of farshner to make it in good condition. Complete job in all respect.	Each	5	200	1000.00
1.1	Providing and fixing heavy Duty wheels as approved of Godrej make revolving chair	Each	15	50	750.00
1.11	Replacement of fabric/upholestry Quality of the Fabric to be similar to the existing fabric and as approved by the engineer incharge. Colour, shade and finish to be decided by the user department. Properly finishing, covering up the back etc.and fixing back. Colmplete job in all respect. ( rates Per Seat/ Back to be quoted) . Size of Back is linear 425 mm x 535 mm linear in elevation. and the size of seat is 510 mm x 460 mm linear in elevation. The chair to be wrapped with polythene after completion.	seat / Back	1050	400	420000.00
1.12	Replacement of broken/ damaged Plastic/ fiber back cover of Seat/ Back of godrej revolving chair with the new solid good quality back cover as Approved by the Engineer Incharge. Payment ber Seat/ back will be made.	seat / Back	38	400	15200.00
1.13	Repairng the moving Back/ seat with proper nut/ bolt, fitting, tightening what so ever required to stop the movement of the seat/ back	seat / Back	110	50	5500.00
1.14	Dismantling the existing fixed base from the chair, Providing and fixing of revolving chair wheel assembly Replacement of Wheel Base of Chair of Approved make and heavy duty. Fixing to the chair to the wheel assembly with whatsover fittings etc. required to Complete job in all respect. Rates to be Quoted for complete Set per chair. having Nylon Wheel Threaded/ slip and fit as decided by Engineer Incharge.	Each	525	1200	630000.00
			<b>Total Amount</b>		<b>12,75,042.00</b>
			<b>GST 18%</b>		<b>2,29,507.56</b>
			<b>Grand Total (In Rs.)</b>		<b>15,04,549.56</b>

**Signature of Tenderer**