



## भारतीय प्रबंध संस्थान, लखनऊ नोएडा परिसर

INDIAN INSTITUTE OF MANAGEMENT LUCKNOW, NOIDA CAMPUS

Plot No. B-1, Sector -62 Institutional Area, Noida-201307, U.P

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<b>To,</b> <b>M/s .....</b> ..... .....	<b>Ref. No.: IIML-NC/PUR/Fire Audit/2024-25/05</b> <b>Date: 05.02.2025</b>
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### REQUEST FOR QUOTATION (RFQ) FOR HIRING OF A CONSULTANT FOR FIRE AND SAFETY AUDIT AT INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW – NOIDA CAMPUS

The Indian Institute of Management Lucknow – Noida Campus (hereinafter referred to as "IIML-NC") invites sealed quotations from reputed firms/ agencies for Hiring a Consultant for Fire and Safety Audit at IIM Lucknow Noida Campus. You are requested to provide your most competitive quotation, strictly in accordance with the terms, conditions, and specifications outlined below and in Annexure-A:

Name of work/Services	: <b>Hiring a Consultant for Fire and Safety Audit at IIM Lucknow : Noida Campus</b>
Date of issue of Tender document	: <b>05<sup>th</sup> February 2025 (Friday)</b>
Last Date for Submission Tender	: <b>11<sup>th</sup> February 2025 at 05:00 PM</b>
Date of opening of Quotation	: <b>12<sup>th</sup> February 2025 at 11:00 AM</b>
Estimated Cost	: <b>Rs.1,00,000/- ONLY</b>

#### **Submission Guidelines:**

The quotations must be submitted in a sealed envelope, clearly superscribed with "RFQ for Hiring a Consultant for Fire and Safety Audit at IIM Lucknow Noida Campus, Enquiry No: Ref. No.: IIML-NC/PUR/Fire Audit/2024-25/05" and addressed to:

#### **Head Administration**

**Indian Institute of Management Lucknow – Noida Campus**

**B-1, Sector-62, Noida – 201307.**

Quotations must be submitted via Registered/Speed Post, Courier Services, or by hand. Emailed quotations will not be accepted.

#### **Disclaimer Clause:**

IIML-NC reserves the right, at its sole discretion, to amend, modify, or cancel any part of this RFQ, including the terms, conditions, specifications, or procedures, without assigning any reason or incurring any liability to any bidder. The issuance of this RFQ does not obligate IIML-NC to accept any quotation or to enter into any agreement or contract with any bidder. The bidders shall have no claims in relation to any such decision made by IIML-NC.

Head Administration  
IIM Lucknow- Noida Campus

Encl:

1. General Terms & Conditions
2. Annexure – A
3. Annexure – B

## General Terms and Conditions

### Eligibility Criteria

The Bidder must submit:

- Firm Name & Address
- Firm's GSTIN
- Details regarding the provision of support during warranty.
- EMD online submission receipt copy
- Registration Certificate
- The firm must have five years of experience in similar work/services out of which a minimum of two experience in serving the Govt. organization/ PSU/ State govt.
- The firm should have a registered office in Delhi NCR, and a supporting document for the same must be submitted.
- The firm should have Grade-1 certified Engineers, from the Institution of Fire Engineers (IFE), India or NFSC.

### Terms & Conditions

The Bidder must ensure:

#### Pricing:

- a) Quote price as per the tender document
- b) Quote the price for each of the components and also the total amount as per the tender document.
- c) Quote only for the product specified in the tender. No changes in the configuration or deviation from the tender document will be permitted.
- d) Please indicate the rate(s) of GST / any other Tax (as may be applicable) explicitly

#### Payment Terms:

Payment will be made only upon successful submission of the Fire & Safe Audit report, BOQ document, and preparation of the necessary documentation and meeting the prerequisites for obtaining the fire NOC from the Fire Department. No advance payment will be made.

#### Scope of Work

The appointed Consultant will undertake the following tasks:

##### **1. Assessment of Fire Safety Equipment:**

The consultant will conduct a thorough inspection to identify any faulty or non-compliant fire safety equipment that requires repairs, servicing, or replacement. This will ensure that the Institute is in a position to prepare the necessary documentation and meet the prerequisites for obtaining the fire NOC from the Fire Department.

##### **2. Fire Safety Equipment Inspection**

- Verification of the availability and placement of fire extinguishers, fire hydrants, hose reels, and sprinkler systems.
- Checking the operational readiness and maintenance status of fire extinguishers (CO2, ABC, Foam, etc.) in accordance with IS 15683.

- Inspection of fire alarm systems, including smoke detectors, heat detectors, and manual call points (MCPs), for functionality and coverage.
- Review of emergency lighting and exit signage for adequacy and visibility as per NBC 2016.

### **3. Comprehensive Fire Safety Audit at IIML- NC :**

The consultant will carry out a comprehensive audit of the entire campus and all its buildings, including but not limited to:

- I. Fire hydrant lines with Fire Hydrant Chambers (FHC),
- II. Four fire pumps, including a diesel engine pump,
- III. Three fire alarm/addressable systems with associated loops and detection devices,
- IV. Six Non-Return Valves (NRVs),
- V. Pressure gauges,
- VI. Sprinklers and water branch lines,
- VII. Ensuring the fire alarm system is fully operational and meets all legal and safety standards.
- VIII. If any point is missed in Sr. No.1-7.

### **4. Fire Risk Assessment**

- Identification of potential fire hazards in various areas of the campus, including:
  - Classrooms
  - Hostels
  - Faculty residences
  - Basements
  - Kitchens and pantry areas
- Assessment of high-risk zones such as electrical rooms, server rooms, and storage areas for fire hazards like overloaded circuits, improper cable management, and flammable materials.
- Evaluation of the adequacy of escape routes, emergency exits, and assembly points.

### **5. Deliverables**

- **Comprehensive Fire Safety Audit Report:**  
Upon completion of the audit, the consultant will provide a detailed Fire Safety Audit Report, which will outline the findings, the necessary remedial actions, and recommendations to bring the fire safety systems into full compliance with the regulations considering as below:
  - Detailed observations and findings, categorized by risk level (High/Medium/Low).
  - Actionable recommendations to mitigate identified fire risks.
- **Preparation of Estimate/Bill of Quantities:**  
The consultant will also prepare and submit a detailed estimate or bill of quantities for the work required to repair, replace, or upgrade fire safety systems as identified during the audit. This will include cost estimates for all necessary repairs, replacements, or installations to ensure compliance.

### **6. Security Deposit**

The successful bidder will be required to deposit a Security Deposit amounting to 5% of the Purchase Order value in the name of the IIM Lucknow Noida Campus.

- 7. Earnest Money Deposit of Rs. 5000/- (Rupees Five Thousand only) should be deposited (before the last date) in the below account details. Scanned Copy of the receipt of the deposit as EMD should be attached to the Tender documents:**

**Payee Name: INDIAN INSTITUTE OF MANAGEMENT LUCKNOW-NOIDA CAMPUS**

**Banker Name: AXIS BANK LTD.**

**Account Number: 022010100356060**

**IFSC Code: UTIB0000022**

8. Tenderers are advised to visit the Noida Campus and physically check the volume of work at work place before quoting the rates. No deviation of rates or new conditions of the contract will be accepted after the award of the work.
9. No support of man power, material (Tools/ Machinery etc), cartage or transport, etc. will be provided by the Institute. All these have to be arranged by the contractor at their own cost.

**Dispute Settlement & Appointment of Arbitrator:**

All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning operation, or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow who may either herself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996. By consent of the parties, the jurisdiction of all other courts is excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English and the venue of the Arbitration proceedings shall be Lucknow.

Date:

Name & Signature with Seal of the Bidder

Place:



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B-1, Sector 62, NOIDA – 201 307 (UP)

### Annexure –A

Website: [www.iiml.ac.in](http://www.iiml.ac.in); E-mail: [purchase\\_iimlnc@iiml.ac.in](mailto:purchase_iimlnc@iiml.ac.in),

Contact No. 0120-6678515

#### **SUBJECT: - HIRING A CONSULTANT FOR FIRE AND SAFETY AUDIT AT IIM LUCKNOW NOIDA CAMPUS**

S. No	Descriptions of the Firm	Mark (Yes/NO)
1	Name Of the Firm	
2	GST No. of the Firm	
3	Address of Firm	
4	Name and Contact No. of person	
5	The E-mail Address of the firm	
6	EMD submission details	
7	Registration Certificate	
8	The firm must have five years of similar work experience out of which minimum of two years with the Govt. organization/ PSU/ State govt.	
9	The firm should have a registered office in Delhi NCR, and a supporting document for the same must be submitted.	
10	The firm should have Grade-1 certified Engineers, from the Institution of Fire Engineers (IFE), India or NFSC.	

Certified that all above information is correct to the best of my/ our information, knowledge, and belief.

Dated

THE OFFERED RATES FOR PROVIDING THE FOLLOWING WORK/ SERVICES:

Sl. No.	Particular	Qty.	Rate (INR)	Amount (INR)
1	Hiring A Consultant for the Fire and Safety Audit at IIML-NC. Who will submit the Fire & Safety Audit Report of IIML-NC after the inspection, Preparation of the BOQ document, Preparation of the necessary documentation, and meeting the prerequisites for obtaining the fire NOC from the Fire Department <b>Details mentioned in scope work (Pages no.2 &amp; 3)</b>	1 job		
			Total	
			GST	
			Grand Total	
Amount in words:				

#### **Note:**

- 1- The quoted rates must be all-inclusive
- 2- The audit will be conducted by certified professionals with extensive experience in fire safety audits.
- 3- The client must ensure access to all areas of the campus for the audit.
- 4- The final report will be submitted in soft copy format only.

Name & Signature with Seal of the Bidder

Date:

Place: